

Publications List

Guidance and education from the BSIA
June 2019



the **hallmark** of quality
and **professional** security



GENERAL INFORMATION

Annual Review	FOC Order Ref: 329
Joining the BSIA <i>A guide to becoming a member of the BSIA</i>	FOC Order Ref: 258
Membership List – Up to date listing of all BSIA members	FOC Order Ref: 213
Spectrum – Bi-annual end-user newsletter containing informative coverage of industry news and views	FOC Order Ref: 100
Photography and Hostile Reconnaissance (October 2011) Clear guidance on best practice behaviour when dealing with individuals taking pictures or filming in public places, produced by the Home Office and the BSIA.	FOC Order Ref: 122 Members only
Construction site security – a guide (January 2012) <i>This guide is intended to provide a recommended approach to security to be taken by site operators, both before and during construction and during the handover of the construction site to the eventual site operator, landlord or owner</i>	FOC Order Ref: 123
Securing a better future – a BSIA guide to careers in the private security industry (2012)	FOC Order Ref: 148
Metal theft – a guide to securing your business (2013)	FOC Order Ref: 156
Security UK – booklet promoting members of BSIA Export Council	FOC
Office Security Poster (A4)	FOC Order Ref: 159
Preventing False Alarms Poster (A4)	FOC Order Ref: 160
Recruitment organisations code of ethics (July 2007) <i>This document gives guidance on safeguards that clients can expect from the recruitment organisations in their undertaking to source and place security personnel.</i>	FOC Order Ref: 183
Becoming a Working Group Expert (2016) – Members only	FOC Order Ref: 187
Your security is our priority (November 2006) <i>A5 booklet on the benefits of using a member of the BSIA</i>	FOC Order Ref: 200
HR Factsheet – Summary of UK “No Smoking” rules (October 2007) – Members only	FOC Order Ref: 224
HR Factsheet – Statutory minimum holidays (October 2007) – Members only	FOC Order Ref: 225
Representing BSIA at committee meetings – a code of practice for BSIA members and their employees (September 2014) – Members only	FOC Order Ref: 237
HR Factsheet – Prevention of Illegal Working (June 2008) – Members only	FOC Order Ref: 240
HR Factsheet – Corporate Manslaughter (June 2008) – Members only	FOC Order Ref: 241
A guide to changes between BS EN ISO 9001:2008 and ISO 9001:2015 Quality Management Systems – Requirements (February 2015) <i>A guide to the changes in ISO 9001:2015 compared to BS EN ISO 9001:2008</i>	FOC Order Ref: 250 Members only
Secure your future – a guide for service leavers to careers in the private security industry	FOC Order Ref: 253 Members only
A minimum compliance checklist for procuring Scottish Security Guarding and Scottish Security Systems services (February 2016) A guide to aid you in selecting a Scottish security guarding company or a Scottish security systems company	FOC Order Ref: 254
CONTEST and the private security industry (July 2009) <i>A BSIA briefing paper on CONTEST - the government's strategy on counter-terrorism.</i>	FOC Order Ref: 264 Members only
Why choose a BSIA member <i>This document outlines the benefits of using a BSIA member company and has been designed</i>	FOC Order Ref: 266

for members to use in their response to tenders

E-auctions – a guide for procurers (2009)	FOC Order Ref: 277
E-auctions – a guide for suppliers (2009)	FOC Order Ref: 278
Security industry organisations (2009) <i>A comparison document detailing the various security industry organisations including the BSIA, Security Industry Authority (SIA), Skills for Security, the National Security Inspectorate (NSI) and the Security Systems and Alarms Inspection Board (SSAIB).</i>	FOC Order Ref: 281
A guide to intruder alarms in the education sector (2017)	FOC Order Ref: 331

CODES OF PRACTICE, TECHNICAL GUIDES AND HANDBOOKS

21CN - Alarm transmissions over 21CN

BSIA 21CN security equipment test plan (February 2009) <i>This test plan outlines the testing that is required to establish how the behaviour of the customer premises' equipment is likely to be affected by the introduction of BTs new 21st century networks.</i>	FOC Order Ref: 259
Basic advice for installers	FOC Order Ref: 272
Basic advice for manufacturers	FOC Order Ref: 273
Basic advice for monitoring centres (MARC)	FOC Order Ref: 274
Basic advice to end-users	FOC Order Ref: 275
Risk assessment for 21CN Next Generation Networks	FOC Order Ref: 276

ACCESS & ASSET PROTECTION (ELECTRONIC)

A guide to access control for the utilities sector (2011)	FOC Order Ref: 119
Security Classification of Access Control Systems (Issue 4 – April 2016) <i>Issue 2 of this guide describes features of access control systems and gives assistance to specifiers. Its classification scheme enables a security risk assessment to be linked to the recommended requirements for the system and the protection afforded by the associated door, turnstiles and locks, etc.</i>	FOC Order Ref: 132
A guide to access control for the logistics and road transport sector (April 2012)	FOC Order Ref: 137
A guide to access control and sustainability (2012)	FOC Order Ref: 145
Access Control – a user's basic guide - A4 flyer – (April 2009)	FOC Order Ref: 151
Access Control – an installer's basic guide - A4 flyer – (April 2009)	FOC Order Ref: 152
A guide to access control in the retail sector (February 2013)	FOC Order Ref: 162
Disability Discrimination Act – a guide to assist in compliance (March 2015) <i>This guide was re-issued in January 2008 to help design access control systems following the introduction of the revisions to the DDA Pt III</i>	FOC Order Ref: 173
A guide to access control in care homes (September 2013)	FOC Order Ref: 177
Biometrics - a User's Practical Guide (May 2010) <i>This guide provides an overview of the current biometric technologies available that are typically used within an Access Control or Integrated Security System.</i>	FOC Order Ref: 181
A guide to Token and Reader Technology in Access Control Systems (June 2014) <i>It is recognised in the industry that there are various levels of security offered by the different credential types available in the market. Credentials can include tokens, fobs, badges, biometric images or memorised information. This guide is about tokens that store electronic credential information such as a numeric identifier or biometric data. The aim of this leaflet is to help you make an informed choice when selecting the credential for your security system.</i>	FOC Order Ref: 198
Guide to Security Turnstiles (July 2014) <i>This guide provides details of the different style and type of turnstile systems, along with an indication of installation, inter-connectivity and interoperability of available systems. Comparisons between styles and types are included to help in the specification of the correct product.</i>	FOC Order Ref: 209
Access Control Handbook and Logbook for Installed Security Systems (August 2008) <i>This handbook has been designed to accompany the installation of any access control security system. It contains guidance for customers on the management of their system.</i> Minimum order 50 copies - £59.40 (Members) / £65.40 (Non-members) inc VAT.	Order Ref: 239

Price on application for larger orders. Overprinting with company name/logo available for orders over 250.

- A guide to access control for manufacturing sites** (October 2008) FOC Order Ref: 242
- A guide to access control for offices** (December 2008) FOC Order Ref: 246
- A guide to installation of access control systems using IP technology** (May 2009) FOC Order Ref: 261
These guidelines have been prepared to provide guidance on what an access control system will require from an IP system
- A guide to access control for the education sector** (2009) FOC Order Ref: 269
- A guide to access control for the healthcare sector** (2010) FOC Order Ref: 293

ACCESS & ASSET PROTECTION (PHYSICAL)

- Security of Heritage Property** (July 2014) FOC Order Ref: 188
These guidelines are designed to provide owners, managers and guardians of all kinds of heritage sites and property with an overview of the common considerations of risk assessments and security measures to be taken into account on heritage sites. It is not intended to be a detailed manual, but should be used to help frame thinking about security and to outline the process to follow in preparing risk assessments and the necessary mitigation measures to be taken.

This guide is primarily intended for owners of private houses, smaller businesses in listed properties, custodians of individual properties open to the public and groups of volunteers caring for heritage in their community.

ASSET & PROPERTY MARKING

- Asset Marking Products – requirements and test methods** (June 2013) FOC Order Ref: 121
This standard gives requirements related to products used for the marking of assets, including cash, for the purposes of deterrence against theft and/or identification of stolen goods or identification of a suspect exposed to a marking product. This standard also gives requirements for products used to indicate the authenticity of an item.
- An introduction to PAS 820** (2012) FOC Order Ref: 147
PAS 820:2012, 'Laboratory-identifiable forensic codes – classification of performance when exposed to artificial weathering' is a document published by the British Standards Institute. Form 147 is a short introductory guide to help potential readers of the PAS to understand its content and whether or not it is relevant to them.
- A guide to protecting your bicycle** (2013) FOC Order Ref: 165
Bicycle theft is a growing problem in the UK. According to research carried out by Halfords In 2010, there were 115,147 reported thefts. This guide will help all bicycle owners To protect their bicycle from theft using property marking technology. A 'how to' video to Accompany this guide is available on the BSIA's YouTube channel – www.youtube.com/thebsia
- Manufacture, application and data recording of asset marking systems – a code of practice** (Issue 1 – January 2011) FOC Order Ref: 291
This code of practice gives recommendations related to asset marking systems intended to enable the identification of the legal owner of the marked asset. Recommendations to be followed by BSIA members are given for the manufacture and suitability of application of the asset marking system together with the operation of associated registers. It is intended to be a valuable source of information to assist specifiers and end users.
- Asset and property marking code of ethics for Section members** (February 2013) FOC Order Ref: 298
This code of ethics has been prepared in consultation with the BSIA to safeguard the interests of consumers in the UK of security products provided by members of its Asset & Property Marking Section. **Members only**

CLOSE PROTECTION

- Code of ethics for the Close Protection Section members of the BSIA** (October 2011) FOC Order Ref: 149
Members only

CYBER SECURITY

- Cyber secure it – Best practice guidelines for connection security systems** FOC Order Ref: 335
This document summarises current guidelines to minimise the exposure to digital sabotage of network connected equipment, software and systems used in electronic security systems.

INFORMATION DESTRUCTION

Why use EN15713:2009 – compliant information destruction companies (April 2012)	FOC Order Ref: 141
Security Waste Audit (November 2009) <i>A4 flyer designed to help end users choose a reputable shredding contractor</i>	FOC Order Ref: 146
Information Destruction standard EN 15713:2009 – a complete guide (September 2018) <i>EN 15713:2009 provides organisations with recommendations for the management and control of collection, transportation and destruction of confidential material to ensure such material is disposed or securely and safely</i>	FOC Order Ref: 204
Frequently Asked Questions (November 2009) <i>Frequently asked questions on information destruction</i>	FOC Order Ref: 207
Code of ethics for BSIA Information Destruction members (October 2007) <i>This code of ethics covers all information destruction services made or supplied by members.</i>	FOC Order Ref: 212
Retention of documents – a guide (February 2019) <i>This best practice document will help businesses and individuals understand the basics of record management in order to prevent identify fraud and corporate identity theft</i>	FOC Order Ref: 233
Public Sector Guide on Information Destruction (July 2015) <i>This paper is designed to be used as a guide for public sector agencies, and any organisation wishing to benchmark against that sector, to provide the correct protocols in the destruction of sensitive items and materials. The guide references previously published guidance documents from the Cabinet Office and the Centre for the Protection of national Infrastructure (CPNI) in order to promote the required specifications for data destruction and the importance of secure information destruction thereof.</i>	FOC Order Ref: 257
A guide to changes in BS EN 15713:2009 Secure destruction of confidential material – code of practice (September 2009) <i>The drafting of this guide has been undertaken on a clause-by-clause basis that highlights changes or additional clauses added to BS EN 15713:2009 from BS 8470:2006 version.</i>	FOC Order Ref: 268 Members only
Procuring compliant data destruction services (April 2018) <i>A guide to procuring data destruction services compliant with GDPR</i>	FOC Order Ref: 336

INTEGRATED SECURITY

Integrated security management systems – a guide (April 2017) <i>The guide provides an overview of the technologies that can be incorporated into such systems and the many benefits that an integrated approach can bring to a business' overall security. The technologies that can be integrated into an ISMS include: access control; time and attendance monitoring; visitor management systems; CCTV; intruder alarms; fire detection equipment; and external perimeter detection amongst others.</i>	FOC Order Ref: 203
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LONE WORKERS

Code of ethics for lone worker service companies (May 2011) <i>This code of ethics has been prepared by the BSIA to safeguard the interests of customers in the UK of products and services provided by members of the lone worker group</i>	FOC Order Ref: 113
A guide to buying a lone worker service (August 2012) <i>A guide to assist end users with the purchase of a lone worker service</i>	FOC Order Ref: 144
A guide to lone worker services for the transport sector (2013) <i>More than six million people in the UK are classed as lone workers, working either in isolation or without direct supervision, often in places or circumstances that put them at potential risk. To help transport companies make informed decisions when sourcing lone worker protection products and services, the BSIA has produced this guide to lone worker services for the transport sector, which includes information on best practice, employers' legal obligations and relevant British Standards.</i>	FOC Order Ref: 168
Guidance note for the production of the lone worker device/application technical file (2014) <i>These guidance notes are to aid in compiling a technical file to ensure that a lone worker Device/application meets the relevant requirements listed in BS 8484:2011 clause 5.2</i>	FOC Order Ref: 194
HR Factsheet – Lone Workers (October 2007) - Members only	FOC Order Ref: 226
Health and Safety for lone workers – a guide (April 2016) <i>A guide created to assist companies when dealing with lone workers</i>	FOC Order Ref: 248

The use of a Lone Worker device or app (October 2014) <i>A guide on the use of a Lone Worker device or app detailing information on threat, potential Threat, no direct threat and no threat.</i>	FOC	Order Ref: 256
Lone Workers – an employees guide (May 2011) <i>A guide for employees to help them mitigate the risks of working on their own. It is a checklist dealing with the main areas of concern.</i>	FOC	Order Ref: 284
Lone Workers – an employers guide (February 2010) <i>A guide created to assist employers of lone workers</i>	FOC	Order Ref: 288
The changes between BS 8484:2011 and BS 8484:2016 – a guide <i>A guide created to outline the main changes in the revised standard</i>	FOC	Order Ref: 323 Members only

MANNED SECURITY

Why use a BSIA guarding company? (2008) <i>This document outlines the benefits of using a BSIA Security Guarding company.</i>	FOC	Order Ref: 111
Regulatory change in the security industry (2013) <i>Proposed changes to the licensing and regulatory regime of the UK's private security industry are set to impact all companies that use private security personnel, with the initial changes due to begin in 2013. To help customers of the industry who may be affected by this change, the BSIA has produced this guide, which answers frequently asked questions and provides essential background information on why this change is taking place. Importantly, the guide also details key dates in the transition process and advises on how businesses can begin to prepare themselves for this change.</i>	FOC	Order Ref: 163
BSIA Tendering Scheme <i>A4 flyer detailing the service offered by BSIA to end-users wishing to source quality suppliers</i>	FOC	Order Ref: 166
Understanding the Security Industry Authority licence renewals process (2008)	FOC	Order Ref: 238 Members only
A minimum compliance checklist for procuring Security Guarding Services	FOC	Order Ref: 326

POLICE & PUBLIC SERVICES

Code of Practice for Security Searches (July 2015) <i>This Code of Practice is for the conducting of searches by persons employed to ensure the security of property and persons. It is a voluntary code that companies can choose to comply with as an indication of their quality of service and conduct.</i>	FOC	Order Ref: 231
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SECURITY CONSULTANCIES

Security Consultancies – guide (July 2011) <i>This guide provides a useful checklist of all the services that members of the BSIA's Security Consultancies Section can provide, giving companies an overview of the wide-ranging expertise offered by these specialists.</i>	FOC	Order Ref: 115
Code of Ethics for companies supplying security consultancy services (September 2008) <i>This code of ethics covers issues relating to all security consultancy services supplied by BSIA member companies.</i>	FOC	Order Ref: 232 Members only

SECURITY EQUIPMENT MANUFACTURERS

Code of ethics for security equipment manufacturers section members (June 2013) <i>This code of ethics has been prepared in consultation with the BSIA to safeguard the interests of consumers in the UK of security products provided by members of its Security Equipment Manufacturers Section.</i>	FOC	Order Ref: 101 Members only
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SECURITY SYSTEMS (manufacturing and installation)

Summary of changes between TS 50131-2-6:2004 and EN 50131-2-6:2008 – a guide (July 2010) <i>This guide describes, clause by clause, the changes introduced when TS 50131-2-6, opening magnetic contacts, was converted to a standard and became BS EN 50131-2-6 in 2008.</i>	FOC	Order Ref: 102 Members only
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<p>Scenarios related to BS 8243:2010 Clause 6.4.5 – guidance (September 2010) <i>Under the PD 6662: 2010 scheme, BS 8243 replaces DD 243 to give requirements for confirmation of intruder alarms. This guide helps with understanding of how systems work when using the method of unsetting described in Clause 6.4.5 (i.e. using a fob). The guide uses diagrams instead of words to describe a variety of possible events to show how the system should respond. For installers this guide will help to answer user questions and for manufacturers it will assist with equipment testing.</i></p>	<p>FOC Order Ref: 104 Members only</p>
<p>Summary of changes to EN 50131-3 from TS 50131-3:2003 TO EN 50131-3:2009 – a guide <i>This guide describes, clause by clause, the changes introduced when TS 50131-3:2003 was converted to EN 50131-3:2009. (November 2012)</i></p>	<p>FOC Order Ref: 107 Members only</p>
<p>An installer guide to PD6662 compatibility considerations for I&HAS (Issue 1 – March 2011) <i>This guide has been developed to help installers and manufacturers during the dual running period of the PD6662 Scheme 2004 and 2010 versions. During the 2 year dual running period which started on 31st May 2010 installers may choose whether to install a system compliant with PD 6662:2004 or PD 6662:2010.</i></p>	<p>FOC Order Ref: 112 Members only</p>
<p>Personal Attack Alarms – a guide (Issue 4 – March 2010) <i>An information sheet for using a deliberately operated device.</i> FOC up to 20 copies; Larger quantities - price on application</p>	<p>FOC Order Ref: 114</p>
<p>Comparison of changes between BS 5979:2007 and EN 50518-1:2010 (September 2011) <i>This comparison guide has been drawn up to give an easy reference on a clause by clause basis to highlight changes in the requirements to EN50518-1: Monitoring and Alarm Receiving Centres, Part 1, Location and construction requirements.</i></p>	<p>FOC Order Ref: 116 Members only</p>
<p>Secure your Home Fact Sheet <i>A4 flyer giving guidance on securing your home.</i></p>	<p>FOC Order Ref: 164</p>
<p>Integration of intruder systems with others under PD6662 (July 2013) <i>This document gives guidance for the application of the standards for intruder and hold-up alarm systems to integrated systems. An integrated system in this context is one that includes an intruder and hold-up alarm system (I&HAS) and some other system whether that be a security related system (e.g. access control), a fire detection system, a building management system, home automation system or some other equipment.</i></p>	<p>FOC Order Ref: 169</p>
<p>The implementation of prEN 50131-1:2004 – a guide (Issue 3 – May 2007) <i>This document has been prepared to give guidance on the interpretation of some of the clauses in PD6662:2004 and prEN50131-2:2004 that have been open to misinterpretation or in need of further clarification.</i></p>	<p>FOC Order Ref: 171</p>
<p>Industry agreement on the implementation of additional communication requirements between ATE and CIE (June 2012) <i>PD6662:2004 introduced requirements for exchange of additional information between CIE & ATE.</i></p>	<p>FOC Order Ref: 175</p>
<p>A guide to DD CLC/TS 50131-3:2003 part 3: control & indicating equipment (June 2012) <i>This guideline can be used by manufacturers to self certify their products to conform to the technical specification.</i></p>	<p>FOC Order Ref: 179</p>
<p>Interpretation of BS EN 50131-6:1998 alarm systems – intrusion systems part 6 : Power Supplies – industry guideline (June 2012) <i>This document has been prepared to give guidance on the interpretation of some of the clauses in the standard that have been open to misinterpretation or that need further clarification.</i></p>	<p>FOC Order Ref: 180</p>
<p>TS 50131-2-6:2004 interpretation guide Requirements for opening contacts (magnetic) (July 2007) <i>This document has been prepared to give guidance on the interpretation of some of the clauses in the standard that have been open to misinterpretation, in need of further clarification or which do not interface correctly with other standards in the EN50131 family – especially TS50131-3”.</i></p>	<p>FOC Order Ref: 184</p>
<p>CE Marks Guide and Checklist (August 2005) <i>This guide explains what the CE Mark is, why it is important and how installers and distributors can take steps to ensure that they are using genuine CE-marked equipment from manufacturers. The guide contains a useful Q&A and checklist.</i></p>	<p>FOC Order Ref: 186</p>
<p>BS EN 50131-5-3:2005 interpretation guide Requirements for interconnections equipment using radio frequency techniques (February 2006) <i>This document has been prepared to give guidance on the interpretation of some clauses in the standard that have been open to misinterpretation, in need of clarification or which do not interface correctly with other standards in the 'EN 50131 series'</i></p>	<p>FOC Order Ref: 192</p>

<p>Work at Height Regulations 2005 – installer guide (June 2006) <i>Installers Guide to assist in the use of ladders and step-ladders in compliance with the Work at Height Regulations 2005. In the light of the Work at Height legislation, the BSIA Security Systems Section saw the need to provide installers with guidance in the safe use of ladders and step-ladders to help installers comply with the Regulations.</i></p>	<p>FOC Order Ref: 193</p>
<p>A guide to the interpretation of EN 50136-1-1 & EN 50136-2-1 for alarm transmission Systems and equipment (June 2007) <i>It is intended this guideline can be used by manufacturers to self-certify their products to conform to the European standards, or be offered to a test house to clarify relevant tests and results.</i></p>	<p>FOC Order Ref: 201</p>
<p>Systems guide – DD 245 to BS 8473 (December 2006) <i>There has been a total overhaul of DD 245 to take account of the introduction of the European Standards and the new requirements of ACPO/ACPOS Policies. This summary has been undertaken on a clause by clause basis where changes or additional clauses have been added to BS 8473 : 2006.</i></p>	<p>FOC Order Ref: 202 Members only</p>
<p>An installer's guide to internet protocol (IP) in the security industry (June 2007) <i>This guide is aimed at providing installers with a basic understanding of the concepts of IP in security applications and to assist in the design and installation considerations.</i></p>	<p>FOC Order Ref: 210</p>
<p>A user guide to the use of internet protocol (IP) in the security industry (June 2007) <i>This brief document explains most of the security opportunities for local area network/wide area network use from a simple IP-based system, to an integrated solution incorporating multiple systems. It is directed towards an end user at an entry level to provide guidance on the use of IP technology in the security industry.</i></p>	<p>FOC Order Ref: 211</p>
<p>An industry guide to installation of IP-based secure signalling systems for intruder and hold up alarm systems (May 2008) <i>Guide drawn up to assist all parties in the design and installation of IP-based secure signalling systems. It is intended to be used in conjunction with PD6662.</i></p>	<p>FOC Order Ref: 234</p>
<p>A guide to Internet Protocol (IP) for ARCs and RVRCs (May 2008) <i>Guide drawn up to assist Alarm Receiving Centres (ARCs) and Remote Video Response Centres (RVRCs) in utilising Internet Protocol technology for security systems.</i></p>	<p>FOC Order Ref: 236</p>
<p>A guide to PA intervention using call back (March 2010) <i>The ACPO 2008 police response to alarm systems policy calls for the introduction of panic alarm (PA) intervention when a PA loses its police response through poor performance. This guide is designed to assist installers and ARCs in managing PA intervention using a "call back" filtering process. Other methods of intervention such as audio or visual, or a combination of these methods, are not covered in this guide, but are acceptable to meet the ACPO 2008 policy.</i></p>	<p>FOC Order Ref: 244 Members only</p>
<p>A guide to the CP249 interconnection protocol for use in I&HAS part 1: specification (Issue 2 – April 2011) <i>This open protocol specification permits manufacturers to develop Intruder and Hold-up Alarm System (I&HAS) products with genuinely inter-connectability by a 4-wire bus to simplify installation, whilst providing the functionality to comply with current and future standards.</i></p>	<p>FOC Order Ref: 249</p>
<p>An industry guide to Universal SPT Interface (February 2009) <i>A definition of an improved interface between alarm control panels and communication devices.</i></p>	<p>FOC Order Ref: 251</p>
<p>Guide to identifying end of line resistor configurations in magnetic contacts (January 2009) <i>Guide drawn up by BSIA manufacturers for installers for colour coding. The document gives guidelines that define a common framework to identify popular end of line resistor configurations as used in magnetic contacts whose resistors are embedded in the product at the point of manufacture.</i></p>	<p>FOC Order Ref: 252</p>
<p>A guide to fast format protocol for intruder alarm reporting (May 2010) <i>This document defines a way of communicating between a digital communicator and an alarm receiving centre receiver, using Fast Format signalling. It anticipates the introduction of the BT "21CN" project, and includes recommendations for equipment changes to deal with the transmission delays that are anticipated when this is implemented.</i></p>	<p>FOC Order Ref: 255 Members only</p>
<p>ECS Card (2009) <i>It is increasingly difficult to gain contracts on building sites without individuals on site having an H&S certificate. The guide provides advice on how to obtain the H&S Electrotechnical Certification Scheme (ECS) card.</i></p>	<p>FOC Order Ref: 267 Members only</p>
<p>A summary of the changes to EN 50131-1 – a guide (November 2009) <i>This guide describes the changes made in the EN50131-1 standard from the version called up by PD6662:2004 to that used in the new PD6662 scheme starting in 2010.</i></p>	<p>FOC Order Ref: 270 Members only</p>

Guideline for use of the PD6662:2010 scheme for I&HAS standards (Issue 1 – March 2011) <i>This document has been prepared to give guidance on the interpretation of some of the clauses in PD6662:2010 and BS EN 50131-1:2006 + A1:2009 that may be open to misinterpretation or in need of further clarification. It must be read strictly in the context of the scheme outlined by PD6662:2010. This document may be updated as circumstances require.</i>	FOC	Order Ref: 271 Members only
Interpretation of EN50131-6:2008 Alarm systems Part 6 : Power supplies (December 2009) <i>This document has been prepared to take account of changes from the TS to the EN version of the standard. Form 180 (Guide to the TS version) is still available.</i>	FOC	Order Ref: 280
Intruder Alarm User Handbook & Logbook for Security Systems installed to European Standards (October 2012) <i>Handbook containing guidance on the management of a security system. It is based on the requirements of the European Standards. This booklet replaced previous publication 182 – Intruder Alarm Users' Handbook and Logbook and should be used for all new installations. Minimum order 50 copies at £78.60 (Members) / £88.20 (Non-Members) inc VAT. Price on application for larger orders. Overprinting with company name/logo available for orders over 250.</i>		Order Ref: 282
A guide to the summary of changes between 2003 and 2008 versions of DD CLC/TS 50131-7 <i>A guide for intruder and hold-up alarm systems has been updated and therefore reissued. These Changes have been made in order to introduce recommendations related to hold-up alarm systems. (May 2010)</i>	FOC	Order Ref: 294 Members only
A guide to changes introduced under DD 263:2010 (May 2010) <i>DD263 has now been revised to create DD263:2010, which is included under PD 6662:2010. This guide therefore describes changes introduced by the addition of DD 263:2010 to the PD 6662 scheme.</i>	FOC	Order Ref: 295 Members only
A summary of changes between PD 6662:2004 and PD 6662:2010 (May 2010) <i>This guide describes the changes between PD6662:2004 Incorporating Amendments Nos 1 and 2 and PD6662:2010. Where there are changes, this has been shown by a clause by clause basis.</i>	FOC	Order Ref: 296 Members only
Summary of changes between BS 8243 and DD 243:2004 (May 2010) <i>DD243 is being converted to BS8243, whilst at the same time, changes are in place to include hold-up (PA) alarms. This guide highlights clause by clause changes or additional clauses added to BS8243.</i>	FOC	Order Ref: 297 Members only
A user guide to intruder and hold up alarm systems incorporating sub-systems (June 2010) <i>The recommendations apply to sub-systems within I&HAS installed to PD6662. This document has been drawn up to specify acceptable design parameters to minimize the potential for increased false alarms inherent with more complex systems.</i>	FOC	Order Ref: 327 Members only
A guide to intruder alarms in the education sector	FOC	Order Ref 331
Summary of changes between PD 6662:2010 and PD 6662:2017 – a guide <i>This guide describes the changes between PD 6662: 2010, incorporating amendments, and PD 6662: 2017. The revision takes into account the publication of a number of new, revised or amended European standards. It also adds some new standards and documents published by the British Standards Institute that add or vary requirements for alarm confirmation, commissioning and maintenance and false alarm management.</i>	FOC	Order Ref 332 Members only
Security Systems Quick Battery Calculator	FOC	Order Ref 333

SPECIALIST SERVICES

Specialist Services Section Brochure (2016)	FOC	Order Ref 324
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TRAINING PROVIDERS

Code of ethics for the members of the Training Providers Section of the BSIA (May 2012)	FOC	Order Ref: 142 Members only
Top Ten Tips for selecting a training provider (2013)	FOC	Order Ref: 155
Code of Conduct for members of the Training Providers Section (September 2012)	FOC	Order Ref: 161 Members only

VACANT PROPERTY PROTECTION

Property owner's guide to vacant property security (Issue 2 - 2013) <i>This guide is intended to advise owners of vacant property about the preparation, securing and management of the property and the use of contractors to provide security</i>	FOC	Order Ref: 106
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Guidance for customers and specifiers of Vacant Property Protection (September 2018) <i>This guidance is intended to assist those seeking a way of protecting vacant property and primarily considers protection against crime although other hazards, such as fire, are also covered.</i>	FOC	Order Ref: 230
VSS		
Planning, Installation & Maintenance of CCTV Systems – code of practice (October 1991) <i>Guidelines to assist specifiers, installers, users, insurance companies and police in selecting the level of security equipment best suited to a particular risk.</i>	FOC	Order Ref: 109
Summary of the changes between BS 8418:2003 and BS 8418:2010 – a guide (January 2011) <i>BS8418 underwent a revision in 2010. This revision includes some more detailed requirements and recommendations in the area of design, installation, commissioning and system integrity. This guide will give an easy clause by clause basis of the changes made.</i>	FOC	Order Ref: 110 Members only
Maintenance of CCTV Surveillance Systems – code of practice (Issue 3 - January 2015) <i>This code of practice provides recommendations for the maintenance of CCTV surveillance systems used in all security applications. It should be used to supplement CCTV surveillance systems installed and maintained in accordance with published standards.</i>	FOC	Order Ref: 120
BS 8418 Systems – a basic guide for installers (Issue 2 – Dec 2010) <i>Issued in April 2017, giving guidance on the code of practice for installation and remote monitoring of detector activated CCTV Systems</i>	FOC	Order Ref: 172
User Guide to a BS 8418 Detector Activated Remotely Monitored CCTV System (May 2016) <i>This guide gives an insight into the benefits of a remotely monitored detector activated CCTV system and highlights the considerations that should be made prior to a purchase.</i>	FOC	Order Ref: 196
CCTV Privacy Masking Guide (August 2016) <i>A guide to privacy masking for CCTV systems to assist end-users to comply with relevant legal requirements.</i>	FOC	Order Ref: 197
CCTV Chip and PIN guide (January 2012) <i>This guide offers guidelines to retailers and installers as to how a CCTV system should be used in conjunction with Chip and PIN terminals.</i>	FOC	Order Ref: 199
CCTV Systems Handbook and Logbook for Installed Surveillance Systems (May 2013) <i>This handbook has been designed to accompany the installation of any CCTV surveillance System. It contains guidance for customers on the management of their system.</i> Minimum order 50 copies - £83.40 (Members) / £90.00 (Non members) inc VAT. Price on application for larger orders. Overprinting with company name/logo available for orders over 250.		Order Ref: 205
Guidance for customers about grading and other important matters (June 2015) <i>This guide is intended to help purchasers of CCTV systems understand the implications of the BS EN 62676 series of standards introduced for CCTV from 2014.</i>	FOC	Order Ref: 217
Graded requirements under BS EN 62676 Standards for CCTV (August 2016) <i>A technical guide for installers and specifiers. This guide, developed with industry partners, gives a technical explanation of the way CCTV systems can be graded under the BS EN 62676 series of standards. It is intended for installers, integrators and specifiers. The guide explains how grading works and how its use can be documented.</i>	FOC	Order Ref: 218
A guide to the installation of CCTV systems using IP technology (August 2016) <i>This guide has been prepared to provide guidance on what a CCTV system will require from an Internet protocol (IP) based technology.</i>	FOC	Order Ref: 235
An introduction to video content analysis – industry guide (August 2016) <i>This guide is aimed at end users and integrators/installers considering the introduction of VCA technology for the purposes of security, safety, people and traffic management or event counting</i>	FOC	Order Ref: 262
A guide to the benefits of IP in CCTV (May 2010) <i>This guide for decision makers explores the factors that influence the choice to install an IP based CCTV system in preference to an analogue system. The potential benefits are weighed against the disadvantages for a variety of installation scenarios.</i>	FOC	Order Ref: 299 Members only
A guide to the changes of Amendment 1 of BS 8418:2015 (May 2018) <i>A guide to the changes in Amendment 1 of BS 8418:2015</i>	FOC	Order Ref: 334 Members only

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